

Your Business Name

ABN 00 000 000 000
1 Your Street, Your Suburb QLD 4000
0400 000 000 · you@yourbusiness.com.au

Receipt no.	REC-0001
Date	30/09/2026
Invoice / quote	INV-0001

CUSTOMER & SITE DETAILS

Customer name	Site address
Customer name	Customer address
Phone	Email

PAYMENT RECEIVED

Amount received	Payment method
Payment date	
Payment type	
☐ Deposit ☐ Progress payment ☐ Final payment ☐ Other	
Transaction reference	Paid by
Notes	
Paid in full	
☐ Yes	

RECEIPT ITEMS

QTY	DESCRIPTION	UNIT PRICE	GST	LINE TOTAL
1	Payment for invoice INV-0001	\$0.00	\$0.00	\$0.00

Subtotal	\$0.00
GST 10%	\$0.00
Total	\$0.00
Amount paid	\$0.00
Balance due	\$0.00

ISSUED BY

Issued by	Authorised signature
Your name	